

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Andrew Gleaton

Employing Office/Committee: Senator Mike Crapo

Travel Expenses Paid by (List all sources): Microsoft Corporation

Travel Date(s): October 26-28, 2022

Description/Title of Attached Forms: Attached are the final versions of the invite to the staff delegation trip and the final list of Senate invitees.

Purpose of Amendment (describe the reason for amending original submission):

I am including the final version of the invitation to the staff delegation trip and the final list of Senate invitees, which were not included in my original filing.

June 7, 2023
(Date)

Andrew Gleaton
(Signature of Traveler)

First Name	Last Name	Office or Committee	Job Title
Avery	Gardiner	Judiciary	Chief Counsel, Competition and Tech Policy
Sean	Sweeney	Sen. Mark Warner	Legislative Assistant
Chad	Kreikemeier	Senator Shaheen	Chief of Staff
Courtney	Young	Senator Kennedy	Legislative Assistant
Micki	Werner	Senator Marsha Blackburn	Legislative Aide
Lauren	Reamy	Senator Marco Rubio	Legislative Director
Jesse	Mahan	Senator Lankford	Legislative Assistant
Chris	Kelly	Senator Blackburn	Health Legislative Assistant
Andrew	Kelley	Senator Boozman's office	Legislative Assistant
Michael	Mets	Senator Susan Collins	Legislative Assistant
Katherine	Nikas	Senate Judiciary--Senator Graham	Chief Counsel
Rachel	Bissex	Senate Judiciary Committee	Senior Counsel
Samantha	Scoca	Senate Committee on Small Business & Entrepreneurship	Deputy Staff Director
Corey	Sellers	Steve Daines	Policy Advisor
Mary	Silverthorn	Senator Cramer	Legislative Assistant
Bradley	Plunkett	Senator John Boozman	Legislative Correspondent
Luke	Pettit	Senator Hagerty	Senior Policy Advisor
Andrew	Gleaton	Senator Mike Crapo	Legislative Aide
Andrew	Gleaton	Senator Mike Crapo	Legislative Aide
Aaron	Stanislowski	Sen. Chris Coons - Judiciary Committee - Subcommittee on Privacy, Technology, and the Law	Counsel
Michael	Brownlie	Senator Kyrsten Sinema	Deputy Chief of Staff and Legislative Director
Brandon	Palumbo	Office of Senator Ron Johnson (WI)	Legislative Assistant
Jamie	Susskind	Office of Senator Marsha Blackburn	Policy Advisor
Patrick	Fox	US Senator Bill Cassidy	Policy Advisor
Alexa	Green	United States Senator James E. Risch	Scheduler
Marlo	Meuli	Johnson	Admin Director
J.T.	Jezierski	Capito	LD
Brian	Cullen	Senate Foreign Relations Committee	Senior Professional Staff Member
Kendal	Barker	Senator Tuberville	Legislative Correspondent
Addie	Bassali	Senator Shelley Moore Capito	LA
Erica	Andeweg	Senator Deb Fischer	Senior Policy Advisor
Jon	Adame	Senator Blackburn	LD/GC
Andy	Ho	Risch	Legislative Aide

Ariel	Marshall	U.S. Senator Jeanne Shaheen	Legislative Director
Duncan	Rankin	U.S. Senator Ted Cruz	Legislative Assistant
Matthew	Swint	U.S. Senator Ted Cruz	Legislative Correspondent
Danny	Butherus	U.S. Senator Ted Cruz	Legislative Aide
Gabrille	Howard	Rep Troy Carter	Legislative Director

Gleaton, Andrew (Crapo)

From: Whitney Sleigh (Dynamic Events Inc) <v-wsleigh@microsoft.com>
Sent: Friday, October 21, 2022 6:54 PM
To: Gleaton, Andrew (Crapo)
Cc: USGA Campus Visit; Whitney Sleigh (Dynamic Events Inc)
Subject: Know Before You Go! - Microsoft Congressional Staff Delegation Campus Visit
Attachments: 2022October_Congressional Staff Trip - Agenda.pdf; 2022October_Congressional Staff Trip - KBYG.pdf; Microsoft Visitor NDA.pdf

Greetings Andrew!

We are looking forward to having you join us next week for the Congressional Staff Delegation campus visit! Your flight confirmation has been sent in a previous email by me, Whitney. If you have not received this information, please contact me immediately so that I can provide you with the necessary details.

ACTION NEEDED: PLEASE EMAIL APPROVED ETHICS TRAVEL LETTER

Please forward a copy for your approved Ethics Travel letter to me, Whitney (v-wsleigh@microsoft.com) ASAP. You will not be able to take part in this trip if Microsoft does not have your letter on file. Thank you for your help and cooperation!

On Arriving to Seattle - Wednesday, October 26th

Upon your arrival Wednesday evening on flight AS#3 to SeaTac airport, please make your way to baggage claim (even if you don't have a checked bag). A Stewart Transportation staff member will greet you at the arriving flight (AS#3) baggage carousel. The staff member will escort everyone to the bus area where your shuttle will be waiting for you to transfer you to the Hyatt Regency Bellevue.

PLEASE NOTE THE LOCATION OF WEDNESDAY NIGHT'S HOTEL DROP OFF (Evergreen Ballroom Entrance). This is also the location for Friday morning's transportation pick up to the airport.

Hyatt Regency Bellevue

900 Bellevue Way NE

Bellevue, Washington

425.462.1234

[Hyatt Regency Bellevue](#)

Confirmation # 45853440

Campus Transportation on Thursday, October 27th

Please meet in the Hyatt Regency lobby by 7:45am on Thursday October 27th. Libby Fisher-Hunter from Microsoft will be there to greet you – look for the 'Microsoft' sign she'll be holding. You will walk a short distance to the Microsoft shuttle pickup/drop-off location where you'll board a private shuttle bus to the Microsoft Campus. The shuttle will also provide your return trip back to the pickup/drop-off location near the Hyatt Regency.

Airport Transportation on Friday, October 28th

Airport transportation will be provided for you for your return trip to Washington DC on Friday morning, July 1st. A Stewart Transportation staff member will greet you outside the **Evergreen Ballroom Entrance** of the Hyatt Regency Bellevue (it's located on the opposite side of the hotel from the main lobby area. The same location where you were dropped off from airport transfer on Wednesday evening). **Please be on the shuttle no later than 6:00am.**

Thursday, October 27th Dinner

Dinner at Black Bottle Restaurant is the perfect ending to a fantastic day. Please meet Libby Fisher-Hunter in the lobby of

the Hyatt Regency Bellevue at 6:15 PM, where you'll enjoy a short walk to the restaurant. Microsoft will be hosting the meal; alcoholic beverages will be the responsibility of each guest.

Black Bottle

919 Bellevue Way NE
Bellevue, Washington 98004
425.223.5143
Black Bottle Bellevue

Agenda

The agenda for our visit is attached. We are excited to share our perspective on a wide range of issues including cybersecurity, privacy, education, and others. We have built-in time on the agenda for you to interact with Microsoft experts on these issues.

NDA

During your visit, Microsoft will be sharing confidential information with you. By doing so, **Microsoft will require all visitors to sign a Non-Disclosure Agreement once onsite.** Provided in this email is a copy of that NDA should you wish to review prior to signing. If you elect to sign prior to the campus visit, you can email that back to me at wsleigh@microsoft.com.

Dress

The dress is casual to business casual on the Microsoft Campus. The current weather forecast calls for sun with a high in the mid-50s degrees, overnight lows in the mid 40s. We will be walking around Microsoft Campus, so wear comfortable shoes.

We look forward to seeing you soon!

If you need assistance or have any last-minute questions, please call Whitney at 425.395.6717.

Safe travels,
Whitney